

TOWN OF HARVARD

Finance Committee

Minutes

Meeting Date: Feb. 3, 2011

Meeting Place: Town Hall

Members Present: Steve Colwell, Lori Granville, George McKenna, Marie Fagan, Bob Thurston, Collyn Bradley

Others Present: Tim Bragan-Town Administrator, Lorraine Leonard-Finance Director, Marie Sobalvarro-Selectman

Meeting Time: 7:07 pm

Adjournment Time: 9:00 pm

Discussion and Actions

- Bob Thurston opened the meeting at 7:07pm
- No minutes to review.
- Public comment: none
- Discussion of Board of Selectmen's Budget with Marie Sobalvarro:
 - Discussed potential fee for turning in false alarm; potential fee for burn permit; increasing the rates charged for water usage because current rates do not cover costs.
 - Also discussed potential for making the building inspector a part-time employee, and using the other half of the position to fund a part-time town planner.
 - Discussed shifting to pay-per-bag for the transfer station.
 - Discussed oversight of groundskeeper for Park & Rec. Fin Comm wants to pull all the transfers together into a budget line in the DPW budget. Fin Comm will be meeting with DPW, Park & Rec, and Board of Selectmen liaison on this.
- Review of roll-up: Fin Comm noted recommended adjustments to Cemetery and Board of Health along the lines decided at the last meeting: Cemetery Expenses (line 38) should be \$2,500 instead of \$5,425; Board of Health Expenses should be \$600 instead of \$1,700.
- Review of Re-cap:

- Noted that the bottom line does not include COLAs.
- Marie Fagan to remind Library we need them to submit new budget at MAR level of \$511,517.
- Lori Granville to meet with Park & Rec to get a more concrete plan from them as to how they would spend the incremental \$4,000 they are asking for. Fin Comm is in favor of it, but needs more information.
- Review of Calendar: Quad Boards (Selectmen, Fin Comm, School, Capital Committee) set for Feb 5, to review Municipal Buildings Committee recommendations.
- Review of assumptions for Calculator
- The Book: all drafts must be completed and edited by Feb 12th ; Drafts must go to Heidi Frank or Collyn Bradley by Feb 9th.
- Liaison Reports: George McKenna noted that Capital Committee is finalizing plan for how to fund the capital plan, and would like to come back to Fin Comm on Feb 12th to give their recommendations. George provided the Executive Summary of the final reports of the Municipal Buildings Committee for Fin Comm members to review before Quad Boards meeting Feb 5.
- Meeting adjourned at 9:00 pm